Cyngor Cymuned **Carreghofa** Community Council

Minutes of the Meeting held on Tuesday 25th April 2023

at Llanymynech Village Hall

Present:

Cllr R Dover

Cllr I Done

Cllr C Hall

Cllr C Jones

Cllr F James

Cllr I Parry

Cllr C Savage

In attendance:

County Cllr Arwel Jones,

Cllrs Alice Bond (Chair) & S Brown (Llanymynech & Pant P.C.),

Mr M. Donkin: Clerk to the Council

The Chairman announced that Cllr McCluskey had tendered his resignation as a councillor after 16 years’ service. Council asked that a letter of thanks be sent to Cllr McCluskey

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| **1.Apologies for absence**  None |
| **2. To record Declarations of Interest in items on the agenda**  None |
| **3. To confirm the minutes of the meeting held on Tuesday 28th March 2023**  The minutes of the meeting held on 28th February were agreed as a correct record, proposed by Cllr Jones; seconded by Cllr Savage and approved unanimously. |
| **4. Matters arising from the minutes**  None that would not occur elsewhere in the agenda |
| **5. Finance Report**  5.1. Financial Position  Council noted the financial position as set out in the papers for the meeting.  Deposit account: £13828.24  Current account: £1997.67  Pension account £73.06  5.2. End of Year Statement of Accounts  The Clerk presented the End of Year Statement as set out in the papers for the meeting. There were notes attached to the Statement but the Clerk offered to take questions if there were any.  He said that there was a small overspending in the year but pointed out that the Council had allocated £7024.00 in the budget from reserves but that this had not been used. Additionally the Council exceeded the donations budget for the first time. However, as Finance Officer, the Clerk said that he was satisfied with the overall state of the Council’s finances.  Adoption of the Statement was proposed by Cllr Done, seconded by Cllr James and passed unanimously.  5.3. Approval of Payments  The following payments as set out in the papers for the meeting were approved:-  Clive Heaton - £637.10 - 1st quarter grounds maintenance contract  Zurich Insurance - £871.54 - insurance for the year 2023 / 24.  Additionally the Clerk tabled the following:-  Llanymynech Village Hall - £40.00 - rent of the meeting room.  Cllr Done proposed acceptance of all the above payments. This was seconded by Cllr Hall and passed unanimously. |
| **6 Planning**  There were no planning applications for consideration. |
| **7 Other matters**  7.1 Montgomery Canal Development Project  The Chairman informed the meeting that representatives of the Canal & Rivers Trust would attend the May meeting rather than this one in order to provide a more comprehensive report on progress to date. In the meantime a holding report had been provided which had been circulated to members. There is currently no information on plans for Williams Bridge, and as yet no submission of applications for planning in relation to this bridge or for Carreghofa Lane bridge. It is hoped that more detail will be available for the next meeting.  7.2. Vacancy on the Council  The Clerk pointed out that, having filled all vacancies, Cllr McCluskey’s resignation left another vacancy. It was agreed that the process for advertising a casual vacancy should be put in place.  **ACTION: Clerk**  7.3. and 7.4 Social Media activity for the Council and Leaflet distribution  Cllr Parry gave an update on progress and circulated a copy of the latest leaflet. It will be in colour and Cllr Parry agreed to print and distribute copies. He asked councillors to send any outstanding information, including photographs, by the 28th April. The Clerk said that he would send a list of addresses of households in the Council’s area to the Chairman. It was agreed that the distribution would take place over the weekend of 13th and 14 May.  Cllr Parry informed the meeting that he has set up a Council Facebook page and has circulated the link. He will try to set up an Instagram account as well. He is also looking at the ‘Next Door’ site.  **ACTION: Clerk and Cllr Parry and All**  7.5. Walkabout to assess priorities for action.  Council considered the priorities for the forthcoming walkabout. Cllr James felt that emphasis should be on issues such as the possible re-location of the football field and playground; the state of the roads and the Dolphin car park. She offered to have a look around and plot a route for the walk. Cllrs Parry and Hall offered to assist with this.  It was agreed that the walkabout should take place on Tuesday 23rd May starting from the Dolphin car park at 6.00pm.  **ACTION: Cllr James with Cllrs Parry and Hall, then All**    7.6. Playground Inspection  Council received the notification from RoSPA about the annual playground inspection in June.  The Clerk reminded the meeting that since the installation of the adult gym equipment RoSPA has assumed that there are two separate inspections and have charged two fees. Last year the possibility of seeking another company to carry out the inspections as one was mooted but it was felt that the Council is too late to follow this up this year and will remain with RoSPA but will test the market as soon as the inspection is completed.  The Clerk pointed out that if the Council wished to have its own representatives on site at the time of the inspection then an additional fee of £42 + VAT would be charged. Council decided that it would not take up this option. |
| **8 Amenities**  8.1. Cae Haidd, Walls Bridge Playground and Football Field  This item was taken at the beginning of the meeting as County Cllr Arwel Jones had to leave early to attend another meeting.  County Cllr Arwel Jones reported that he had been contacted by a resident of Cae Haidd as the grass on the gas tank area is no longer being cut and is getting out of hand.  The Clerk said that the land belonged to Avanti Gas and that, some years ago, the Council had drawn their attention to the state of the area and had offered to undertake cutting for them as part of its grounds maintenance programme. But that there had been no response.  It was suggested that the Council could carry out a one-off cut as a goodwill gesture but the Clerk pointed out that the area belongs to Avanti Gas and that the Council should not undertake work on it without the owner’s permission. If there was any damage, say to the gas tanks, the Council would be liable.  It was decided:-   * To contact Avanti Gas again and offer to do the work on their behalf for a modest fee. * To contact the Council’s Grounds maintenance provider to see what the additional cost would be to include the Cae Haidd land in the contract.   County Cllr Arwel Jones said that Avanti Gas had proved difficult to get hold of in the past and he offered to pass contact details to the Clerk.  On a similar issue the Clerk pointed out that the Football Club had requested additional cuts before matches. He had agreed to these but, during his absence the Club had contacted Mr Heaton to ask for a cut. It was decided to also get information on the cost of additional cutting for the football field. The Clerk said that the Council could not allow weekly cutting during the season without a contribution from the Football Club.  **ACTION: County Cllr Arwel Jones to forward details of Avanti Gas to the Clerk**  **Clerk to write to Mr Heaton and Avanti Gas.**  County Cllr Arwel Jones left the meeting at this point. (7.18pm) |
| **9. Highways and Byways**  9.1. Verges and potholes  Cllrs Jones and James reported that the issues on Carreghofa Lane and Pen-y-Foel have still not been addressed. The situation on Carreghofa Lane has been made worse by the increased traffic of late.  **ACTION: County Cllr Arwel Jones**  9.2.Chapel Lane  In the absence of County Cllr Arwel Jones there was no further information on this matter and it was held over until the next meeting.  **ACTION: County Cllr Arwel Jones**  9.3. Traffic Speed Monitoring  The Clerk said that County Cllr Arwel Jones had ascertained that the speed monitoring lines had been put in place by the Trunk Road Agent but the purpose of this monitoring exercise was not known.  **ACTION: County Cllr Arwel Jones** |
| **10 To receive reports on Meetings from Outside Bodies**  10.1. Burial Board  Nothing to report. Cllr Bond (Chair of Llanymynech and Pant Parish Council) said that the search for a new burial site is still continuing.  10.2. Powys C. C. and Town and Community Councils meeting  Nothing to report.  10.3. Village Hall  Cllr Jones mentioned the Deed of Gift that was set up when the hall was built which vested Trusteeship in Carreghofa Community Council and Llanymynech and Pant Parish Council.  The Clerk said that this had been investigated and that no liability accrued to the Council. Cllr Bond confirmed this.  10.4 CHC meeting  Nothing to report. |
| **11. Correspondence**  11.1 Correspondence for Decision  There was no correspondence for decision  11.2. Correspondence to note.  Council noted the correspondence sent out by the Clerk since the last meeting and itemised in the papers for the meeting.   | **From** | **Date** | **Subject** | | --- | --- | --- | | Powys Regional Partnership Board | 6th March | Newsletter | | Russell George MS | 8th March | Newsletter | | Emergency Ambulance Services Committee | 8th March | Service Review - Briefing | | Powys Citizen’s Advice | 9th March | Impact Report | | Welsh Government | 9th March | Planning Policy Wales: Net benefit for biodiversity and ecosystems' resilience | | Welsh Government via OVW | 9th March | Taxi and Private Hire Vehicle (Wales) Bill | | Mid and West Wales Fire and Rescue Service | 9th March | Magazine | | Michael Connell | 9th March | Tirgwnt Windfarm Community Fund | | Play Wales | 16th March | March e bulletin | | Craig Williams MP | 16th March | Newsletter | | Welsh Government via OVW | 21st March | Digital health of community and town councils | | One Voice Wales | 22nd March | Training Days March and April | | RPM Bike Trials Display Team | 23rd March | Entertainment at Coronation | | Calon Hearts | 22nd March | Screening dates | |
| **12. Any Other Business**  None:  The meeting was closed at 8.12pm |
| **14 Date of Next meeting**  Tuesday 30th May at Llanymynech Village Hall following Council’s Annual General Meeting which will take place at 7.00pm.  As the Canal & Rivers Trust will attend an invitation to members of Llanymynech and Pant Parish Council to join us would sent.  **ACTION: All to note.** |

Approved by Council as a correct record:-

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Seconded: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chairman

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_